

EUROPEAN EXTERNAL ACTION SERVICE



Civilian Planning and Conduct Capability – CPCC
Director / Civilian Operations Commander

Brussels, 22 DEC. 2017

TO ALL REPRESENTATIVES TO PSC

Subject: 2-2017 Call for Contributions for Visiting Experts for the European Union Advisory Mission for Civilian Security Sector Reform Ukraine (EUAM Ukraine)

References: Council Decision 2014/486/CFSP of 22 July 2014 on the establishment of the European Union Advisory Mission for Civilian Security Sector Reform (EUAM Ukraine)
Council Decision 2015/2249/CFSP of 3 December 2015 on EUAM Ukraine amending and extending the Mission Mandate until 30 November 2017
Council Decision 2017/2161 of 20 November 2017 on EUAM Ukraine amending and extending the Mission Mandate until 31 May 2019

Dear Ambassador,

1. Background

On 22 May 2012 the PSC endorsed the guidelines on the use of Visiting Experts in the context of CSDP Missions, which were revised through the Council document 7128/16 (16 March 2016).

For the purposes of civilian CSDP Missions, a 'Visiting Expert' is defined as a person/expert who possesses a qualification that is not permanently required, and not sufficiently available within a Mission, and who is:

- seconded by a EU Member State, or
- seconded by a contributing third State, or
- seconded by an EU Agency or other non-state entity with whom the EEAS has concluded a framework agreement or arrangement on the conditions for secondments by such entity to civilian CSDP Missions.

A "Visiting Expert" (VE) will, on a temporary basis, help executing the Mission's mandate as planned and budgeted for in related Mission planning documents and BIS.

I kindly invite EU Member States to put forward qualified candidates for the positions as listed in Annex 1.

2. Methodology

- a) EU Member States are requested to examine the personal profile and the job description to ensure that:
 - Proposed candidates meet the listed criteria described in the essential requirements and in the specific job description (**Annex 1**).
 - Each candidate completes the standard job application form in English or French (**Annex 2**). Applications will be considered only when using this form and indicating which position the candidate is applying for.
- b) Proposed candidates should satisfy in full the criteria set out in the Job Description. The main criteria for suitability for posts are professional and specific skills and experience.
- c) This call is covering the period from February 2018 up to June 2018.
- d) I would appreciate it if EU Member States would submit offers of personnel at their earliest convenience, **but not later than Monday 15 January 2018 at 17:00 hours Brussels time**. EU Member States should submit their personnel offers to the following e-mail address:

cpcc-ukraine@eeas.europa.eu

- e) Interviews will take place during the course of January 2018.
- f) CPCC will be responsible for notifying EU Member States of the outcome of the selection process. Communication of the selection results is expected to take place in January 2018.
- g) Selected personnel should be ready for deployment to the Mission within the deadline specified in the Job Description.

3. General Information

- a) Only personnel nominations received through official channels from EU Member States will be considered. The Mission pays the daily allowances for Visiting Experts, the travel costs to and from the place of deployment reserved by the Mission and any duty travel undertaken by Visiting Experts while on deployment. Each EU Member State bears the salary and other costs related to the Visiting Experts put at the Mission's disposal, according to the Council documents 8551/12 (4 April 2012) and 9084/13 (30 April 2013) and 7128/16 (16 March 2016).
- b) The EU strives for improved gender balance in CSDP operations in compliance with UNSCR 1325. EU Member States are encouraged to take this into account when offering contributions.

- c) The selected candidate will have to be in possession of the necessary level of Personnel Security Clearance (PSC) as mentioned in the Job Description when deployed. The seconded personnel should bring the original certificate upon deployment.
- d) Due to the non-permanent nature of Visiting Experts assignments to CSDP Missions, specific provisions apply with regard to their status, entitlements, rights and obligations and security. The description of this administrative dimension can be found in **Annex 3**.
- e) It is moreover expected that all new Mission Members have undergone pre-deployment training before joining the Mission. Hence, I draw your attention to the pre-deployment training courses for the newly selected Mission Members, regularly organised under the ENTRi project¹ which is free of charge, and by the European Security and Defence College (ESDC)². In case ENTRi and ESDC do not offer a suitable course, a national alternative is also an option.
- f) Any further information required relating to the selection and deployment of EU staff may be obtained from CPCC by contacting:

Mr Josef VOELKER
cpcc-ukraine@eeas.europa.eu
+32 (0)2 584 36 30

Yours sincerely,



Kenneth DEANE

Enclosures:

- Requirements and Job Descriptions (**Annex 1**)
- Standard Application Form (**Annex 2**)
- Requirements and Administrative Issues (**Annex 3**)

cc: CivCom Delegates

¹ <http://www.entriforccm.eu>

² http://eeas.europa.eu/csdp/structures-instruments-agencies/european-security-defence-college/news/2014/20140115_en.htm